

## SURVEY ON NGO RESOURCE MANAGEMENT SYSTEM

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### ABSTRACT

Non-Governmental Organizations (NGOs) play a pivotal role in addressing a wide range of societal issues, from poverty alleviation to environmental conservation. Managing the resources required for effective NGO operations, including donations, volunteers, programs, and beneficiaries, is crucial for achieving their missions. The "NGO Resource Management System" is a web-based application designed to streamline and enhance the management of these critical resources.

**Keywords:** NGO, Web Application, Social.

### I. INTRODUCTION

In an era marked by global challenges, NGOs (Non-Governmental Organizations) play a pivotal role in addressing critical societal issues, ranging from poverty alleviation to environmental conservation and healthcare access. The success and impact of these organizations heavily rely on efficient resource management. The NGO Resource Management System represents a transformative technological solution tailored to the unique needs of NGOs, designed to streamline operations, enhance transparency, and maximize the utilization of resources.

Traditional approaches to NGO resource management often involve manual record-keeping, fragmented spreadsheets, and disparate systems, leading to inefficiencies, data inaccuracies, and limited real-time visibility. Recognizing the need for a comprehensive and integrated solution, this system leverages modern technology to centralize and automate key resource management functions.

The NGO Resource Management System encompasses a suite of modules, each dedicated to managing specific aspects of an NGO's operations. These modules cover donor management, volunteer coordination, project planning, budgeting and financial tracking, impact assessment, and reporting. By consolidating these functions into a cohesive platform, NGOs can harness the power of data-driven decision-making, enabling them to allocate resources judiciously and measure the effectiveness of their initiatives.

### II. RELATED LITERATURE

The main purpose of the project is This system offers a comprehensive solution that empowers NGOs to efficiently organize their operations, foster donor and volunteer engagement, and maximize their impact. Key features include a robust donation management module, a volunteer scheduling and communication platform, program and project management tools, beneficiary data tracking, reporting and analytics capabilities, user authentication with role-based permissions, automated communication and notification systems, and secure document management.

The "NGO Resource Management System" is a critical component for the effective functioning and impact of non-governmental organizations (NGOs). Below is a literature review summarizing relevant studies and research

1. "Information Systems for Nonprofit Organizations: A Literature Review" Authors: Karl Richter, Robert R. Harmon
2. "The Impact of Information Systems on Nonprofit Organizations: Case Studies and Theory Development" Authors: Anne S. Tsui, Thomas W. Lee

### III. OBJECTIVES OF THE STUDY

The system's reporting and analytics capabilities are also valuable in helping NGOs secure funding and grants. By providing detailed reports and data visualizations, organizations can effectively communicate their achievements and goals to donors and other stakeholders, increasing their chances of receiving funding and

support

#### IV. METHODOLOGY

The NGO Resource Management System will be developed using a phased approach. Firstly, requirements will be gathered through consultations with stakeholders and an analysis of existing resource management systems in similar organizations. Next, the system architecture will be designed, outlining the database structure, user interfaces, and integration points. Development will follow an agile methodology, with regular iterations and feedback loops. The system will be built using modern web technologies for accessibility and scalability. Rigorous testing will be conducted to ensure functionality, security, and data integrity. User training and documentation will be provided prior to system deployment. Post- implementation, ongoing support, maintenance, and periodic updates will be integral components to ensure the system's effectiveness and adaptability over time. Additionally, feedback mechanisms will be established to gather user insights for potential enhancements and improvements.

#### V. ADVANTAGES AND DISADVANTAGES

##### Advantages

- **Efficient Resource Allocation:** The system helps in effectively allocating resources, ensuring they are utilized for their intended purpose and reach the beneficiaries efficiently.
- **Transparency and Accountability:** It promotes transparency by providing a clear overview of resource utilization and expenses. This enhances accountability and reduces the likelihood of mismanagement or corruption.
- **Real-time Monitoring:** The system allows for real-time monitoring of resource usage. This enables quick identification of any discrepancies or inefficiencies, allowing for timely corrective actions.
- **Data-driven Decision Making:** By providing comprehensive data and reports, the system enables NGOs to make informed decisions regarding resource allocation, program effectiveness, and future planning.
- **Improved Reporting and Documentation:** It facilitates the generation of detailed reports and documentation, which are essential for compliance with regulatory requirements and for demonstrating impact to stakeholders.

##### Disadvantages

- **Initial Implementation Costs:** Setting up the system can require a significant initial investment in terms of software, hardware, and training. This might be a barrier for smaller NGOs with limited budgets.
- **Technical Expertise Required:** Effective use of the system requires a certain level of technical proficiency. Staff may need training to maximize the system's potential, which can be time-consuming.
- **Data Security Concerns:** Storing sensitive information in a digital system may raise concerns about data security. NGOs need to invest in robust security measures to protect against unauthorized access or breaches.
- **Customization Challenges:** Off-the-shelf solutions may not fully align with the specific needs and workflows of every NGO. Customization may be required, which can add complexity and cost to the implementation process.
- **Dependency on Technology:** Reliance on a digital system means that any technical issues or downtime could potentially disrupt operations. NGOs need contingency plans in place for such scenarios.

#### VI. REQUIREMENT ANALYSIS

- **User Authentication and Authorization:** The system shall authenticate users with unique usernames and passwords.

The system shall differentiate between administrator and NGO staff roles with specific access rights.

- **Dashboard:**

Provides an overview of resource allocation, utilization, and availability.

Displays notifications for pending resource requests and approvals.

- **Resource Request Management:**

NGO staff can submit resource requests specifying type, quantity, and purpose. Requests can be categorized by department,

project, or resource type.

- **Resource Allocation:**

Administrator approves or denies resource requests based on availability and priority. Automatically allocates resources to projects based on predefined criteria or manual assignment.

- **Inventory Management:**

Maintains a catalog of all available resources, including financial, human, and material resources. Tracks quantity, condition, and location of each resource.

- **Financial Management:**

Allows recording of donations, grants, and expenses. Generates financial reports, including budget allocation and expenditure.

- **Human Resource Management:**

Manages employee information, including roles, responsibilities, and contact details.

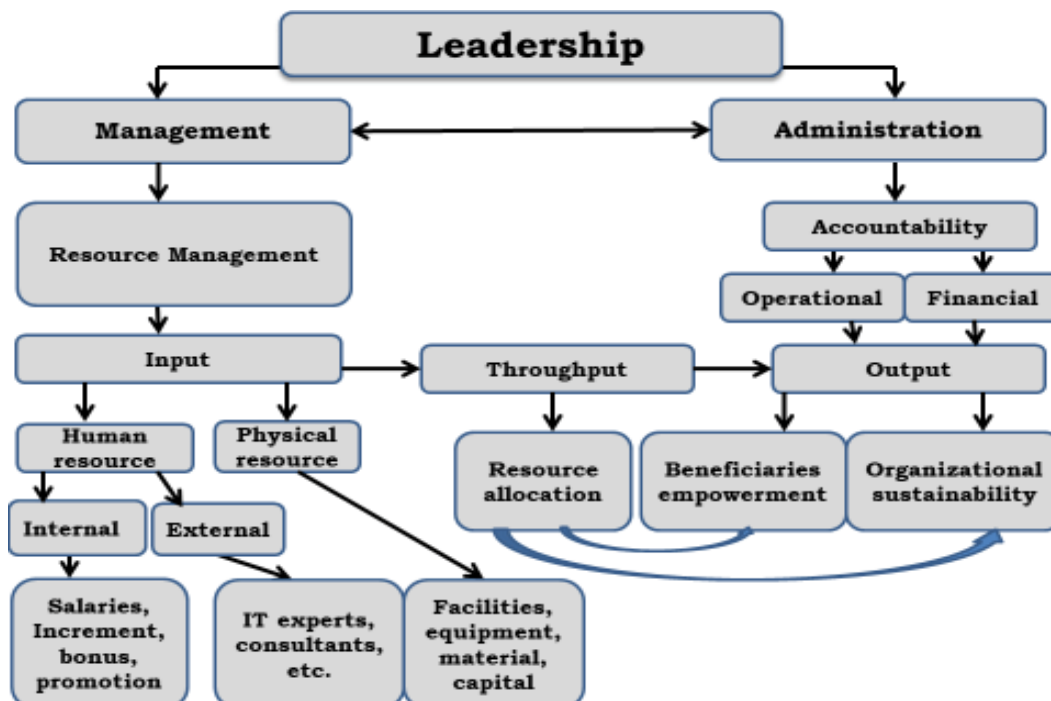
- **Reporting and Analytics:**

Generates reports on resource utilization, allocation trends, and financial summaries. Supports export in various formats (PDF, Excel) for further analysis.

- **Communication Module:**

Allows internal messaging for staff members to discuss resource needs and allocations.

### VII. ER DIAGRAM



### VIII. CONCLUSION

The NGO Resource Management System represents a significant leap forward in the realm of non-profit organizational efficiency and effectiveness. This comprehensive system has been designed with the primary goal of streamlining resource allocation, monitoring, and reporting processes, ultimately enabling NGOs to maximize their impact on the communities they serve.

Through the implementation of this system, NGOs can expect to experience several key benefits.

Firstly, the automated tracking and management of resources will significantly reduce administrative burdens,

allowing staff to redirect their focus towards the core mission and activities of the organization. This, in turn, leads to increased productivity and effectiveness in achieving programmatic goals.

Furthermore, the real-time reporting and analytics capabilities provided by the system offer a level of transparency and accountability that is essential in building trust with stakeholders, including donors, beneficiaries, and regulatory bodies. The ability to generate comprehensive reports on resource utilization and program outcomes not only enhances the credibility of the NGO but also aids in making data-driven decisions for future planning and strategy.

The integration of features such as donor management, volunteer coordination, and inventory tracking further adds to the system's versatility, ensuring that it addresses the diverse needs of NGOs across various sectors and scales. This adaptability is crucial in an ever-changing landscape where organizations must be agile and responsive to emerging challenges and opportunities.

### **ACKNOWLEDGEMENT**

We would like to express our heartfelt gratitude to all those who have contributed to the development of the NGO Resource Management System.

First and foremost, we extend our deepest thanks to the dedicated team members and volunteers who invested their time, skills, and unwavering commitment to bring this project to fruition. Your collective effort and tireless dedication have been the driving force behind the success of this initiative.

We are also immensely grateful to the generous donors and sponsors whose financial support has been instrumental in making this system a reality. Your belief in our mission and your contributions have significantly impacted the lives of those we serve.

Additionally, we would like to extend our gratitude to the communities and individuals who have entrusted us with their resources and entrusted us with the responsibility of managing them efficiently. Your trust has been a source of motivation and a testament to the positive impact of our work.

We would also like to acknowledge the invaluable guidance and support provided by our partners and stakeholders throughout the development process. Your expertise and collaborative spirit have been invaluable in shaping the system to meet the unique needs of our organization.

### **IX. REFERENCES**

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